

Hampden Recreation Committee  
Minutes  
September 9, 2016

Committee Members: Nancy Fenders (2016), Jane Jarvi (2018), Frank Pergolizzi (2018), Jason Sharpe (Chair) (2016), Stephanie Shayne (2018). Excused: Jessica Giles (2016), Jonathan Perry (2016).

Recreation Department: Shelley Abbott, Director. Jill McLaughlin, Assistant Director  
Town Council: Terry McAvoy

- I. Meeting was called to order at 6:35.
- II. Agenda was approved
- III. Public Comments: none
- IV. Minutes of April 2016 approved (Frank motioned, Nancy seconded)
- V. Directors Update/Report
  - a. Spring/Summer Program updates: Registration numbers, sessions, instructors and timing all being evaluated.
    - i. Roller derby contract complete. External programming being pursued to replace that revenue stream: budget not dependent on that income
    - ii. Long term staff member found a permanent position. Interviews and hiring completed.
    - iii. Summer Camp was full
    - iv. Facilities updates: Skehan Center: Floors refinished at the end of summer.
    - v. Insurance covered repairs at Ballfield Road facility
  - b. Fall programming starts after Labor Day.
- VI. Unfinished Business
  - a. Participant scholarships: other local programs were contacted and most offer a type of scholarship, but no one advertises the program.
  - b. Budget: approved
    - i. Funds allocated for field development and environmental study of field by Hoyt pool.
  - c. Online Program Registration: On-line registration working as it was intended with scheduling and time savings for the staff. It appears customer service has improved and it aligns well with town procedures
  - d. Bronco Soccer Camp Review: June 20-24, Hampden Academy is a great facility but no shade which will need to be addressed in the future. It would be possible to not do a joint program and allow the Rec Dept. to manage which would align with the recreation department emphasis on skill development
- VII. New Business
  - a. Affiliated Program Framework
    - i. Affiliated programs include: Bronco Travel basketball, Bronco Travel Soccer, Bronco Little League, Bronco Youth Football, Hampden Seniors Club, Hampden Children's Day. There is an informal relationship with the Hampden Garden Club.
    - ii. Formalized written agreement with affiliated programs completed for Fall 2015.

- iii. Travel Soccer agreement completed mid-August meeting the needs of both recreation and the affiliated program, but strained the relationship. Cooperation is key to strengthen continuing partnership.

**VIII. Services Committee Scheduled Monday, September 12, 2016, 6 pm, Council Chambers.**

- a. Restructure of Fee ordinance where the Recreation Department will negotiate with organizations vs a flat fee set by Council. This will allow flexibility while allowing the Recreation Department greater autonomy re: resource allocation and building symbiotic relationships with external entities.
- b. Recreation Department funding is unique with a percentage from taxes and percentage from enterprise fees.
- c. The need for more facilities/fields should be determined by the needs of the community not the needs of the affiliated programs according to Councilor McAvoy.

**IX. Adjourned at 7:10 pm.**

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**Respectfully submitted: Jane Jarvi**